

ABATE OF OHIO, INC.
EVENT SANCTIONING REQUEST

Region _____ Calendar Year _____

Note: No region or county level event may be scheduled in conflict with a state level event.

Hosted by Region _____ County _____

Event Name _____ Date ____ / ____ / ____

Event Location _____

Flyer Attached? ____ yes / ____ no

Budget Attached? ____ yes / ____ no

Earmark Required? ____ yes / ____ no

501 (c) (3) Charity Event? ____ yes / ____ no

Name(s) of Charity _____

Hosted by Region _____ County _____

Event Name _____ Date ____ / ____ / ____

Event Location _____

Flyer Attached? ____ yes / ____ no

Budget Attached? ____ yes / ____ no

Earmark Required? ____ yes / ____ no

501 (c) (3) Charity Event? ____ yes / ____ no

Name(s) of Charity _____

Hosted by Region _____ County _____

Event Name _____ Date ____ / ____ / ____

Event Location _____

Flyer Attached? ____ yes / ____ no

Budget Attached? ____ yes / ____ no

Earmark Required? ____ yes / ____ no

501 (c) (3) Charity Event? ____ yes / ____ no

Name(s) of Charity _____

Date Approved by RBO ____ / ____ / ____

Officer Signature _____ Officer Title _____

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Characteristics:

1. Category: Event.
2. References: Bylaws Article IV: Events; Section 2: Event Sanctioning.
3. Purpose: To notify BOD of RBO-approved events and to request sanctioning.
4. Audience: BOD, RBOs and CBOs.
5. Required? Yes.

Directions:

1. Region – indicate region number.
2. Calendar Year – indicate year in yyyy format.
3. For each event requested:
 - a. Region – indicate region number.
 - b. County – indicate county name if applicable. If event is a region event, write “REGION”.
 - c. Event Name – name of event.
 - d. Date – of event in mm/dd/yy format.
 - e. Event Location – address of event.
 - f. Flyer Attached? – indicate either yes or no.
 - g. Budget Attached? – indicate either yes or no.

- h. Earmark Required? – indicate either yes or no.
 - i. 501 (c) (3) Charity Event – indicate either yes or no.
 - j. Name(s) of Charity – of all benefitting 501 (c) (3) charities.
4. Date Approved by RBO – in mm/dd/yy format.
 5. Officer Signature – of either Region Director or Region Events Officer.
 6. Officer Title – title of signing officer.

Special Cases:

1. Submit multiple forms as needed.
2. Can be copied and separated for information organization on folders and calendars, etc.
3. Remember: other events will be in competition with ABATE events, quality of events is more important than quantity of events.

Handling:

1. Submit at: September BOD meeting or send to COB if event planned after September BOD meeting.